

MINISTRY OF HEALTH AND QUALITY OF LIFE
NATIONAL AIDS SECRETARIAT- TERMS AND CONDITIONS OF EMPLOYMENT FOR THE
POSITION OF PSYCHOLOGIST (ON CONTRACT)

The Ministry of Health and Quality of Life is the principal recipient of the Global Fund (GF) Grant 2018-2020 for the Disease Component HIV/AIDS. The program funded under this GF Grant is "Harm Reduction for Key Populations" as harm reduction is a major component of the prevention program to curb HIV/AIDS disease in the country. The terms and conditions for the position of Psychologist are as follows: -

Job Title: Psychologist

Qualifications Requirements:

- A. Candidates should hold at least a Degree in Psychology from a recognised institution or hold an equivalent qualification acceptable to the Ministry of Health and Quality of Life.
- B. Candidates should:
- (i) possess good interpersonal and communication skills; and
 - (ii) be computer literate.

Candidates should produce written evidence of knowledge/experience claimed.

- Duties:**
1. To be responsible to the Officer-in-Charge, National Aids Secretariat for supporting, organising, and co-ordinating programmes aiming at addressing psychological developmental and social needs of people living with HIV/AIDS and those affected by HIV/AIDS;

2. To provide counselling services and psychological support to people living with HIV/AIDS and their families and at Day Care Centres for the immune suppressed in order to cope with behavioural change and to adopt safe behaviours;
3. To evaluate the effectiveness of counselling or psychological services and to make referral, where appropriate, to specialists' doctors, institutions or support services, as necessary;
4. To assist staff of the Ministry of Health and Quality of Life in assessing risks to which people living with HIV/AIDS and those affected by them may be exposed to and to give necessary advice to mitigate the risks;
5. To work in close collaboration with members/teams associated with the programs so as to meet the program objectives and to give psychological advice to staff, as and when required;
6. To effect regular site visits in the Regional and District Hospitals in order to provide psychological assistance/advice to people living with HIV/AIDS and to their families;
7. To prepare and submit reports, as may be required by the Ministry of Health and Quality of Life/ National Aids Secretariat, on the effectiveness of psychological services/counselling sessions carried out;
8. To assist in the timely production of reports such as an Annual Monitoring and Evaluation Report on projects implemented by the National Aids Secretariat, including Global Fund Grants.

9. To compile information on monitoring and evaluation activities including reviewing of workshop reports, participating in visits de-briefs, and extracting information from quarterly reports.
10. To participate in research work relating to psychological treatment and to participate in primary prevention and rehabilitation programmes for people living with HIV/AIDS.
11. To participate in training sessions and deliver talks to those living with HIV/AIDS and their immediate families on ways to adopt for healthy behaviours;
12. To represent the National Aids Secretariat on monitoring and evaluation matters with local and external partners and to contribute in providing technical assistance to implementing partners.
13. To advise, guide, counsel and follow up vulnerable children and adolescents diagnosed with HIV/AIDS and their parents on ways to adopt safe behaviours
14. To use ICT in the performance of his duties
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Psychologist in the roles ascribed to him.

Remuneration Package

A monthly remuneration of Rs 40,000 which includes travelling allowance for attending duty and for official travelling, salary compensation and compensation for work beyond normal working hours and during weekends and public holidays

Contract Period

The contract period will be for an initial period of one year as from date of assumption of duty and renewable upon satisfactory performance up to 31 December 2020. However, the contract may be terminated at any time:

- (a) by giving one month notice in writing or by paying the equivalent of one month's salary to the Global Fund; and/or
- (b) forthwith on ground of incompetence, misconduct or unsatisfactory performance whereupon all rights and advantages accruing under this contract shall cease.

NOTE:

If selected for appointment as Psychologist, public officers will have to seek and obtain leave without pay from their respective Ministry/Department in order to serve the contract at the National Aids Secretariat.

Age Limit

Candidates should not have reached their **60th birthday** by the closing date for the submission of applications.

Ministry of Health and Quality of Life

Date: 24 January 2019