

MINISTRY OF HEALTH AND WELLNESS

Circular Letter No. 10 of 2026

Vacancy for the post of Lorry Loader (to be restyled Lorry Attendant)

Applications are invited from qualified employees of the Ministry who wish to be considered for appointment as Lorry Loader (to be restyled Lorry Attendant) in the Ministry of Health and Wellness.

II. QUALIFICATIONS

By selection from among employees on the permanent and pensionable establishment of the Ministry who have a good health and a sound physique.

NOTE

Selected candidates will be required to undergo a medical examination to be carried out by the Ministry to assess their fitness to perform the duties of Lorry Loader (to be restyled Lorry Attendant).

III. DUTIES

1. To load, unload and store properly and carefully bags of rice and flour, furniture, cases of drugs, medicines, containers, medical items and any other materials on transfer from and to the Central Supplies Division, Hospitals, Health Institutions and warehouses.
2. To accompany drivers in lorries or other Government vehicles and assist in cases of breakdown on the road.
3. To assist the driver in removing and mounting tyres.
4. To provide assistance to Drivers (Heavy vehicles above five tonnes) during operations, as and when required.
5. To clean and wash lorries including garages and to keep tidy the lorry or any other Government vehicle in use.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lorry Loader (to be restyled Lorry Attendant) in the roles ascribed to him.

IV. SALARY

The permanent and pensionable post carries salary in the scale of Rs 22175 x 270 – 22445 x 300 – 26945 x 320 – 28865 x 350 – 30965 x 400 – 31365.

The selected candidates will, in the first instance, be appointed in a temporary capacity for a period of six months and will draw a flat salary of Rs 22175 at the discounted rate of Rs 20384 a month as specified at Row 3 of the Consolidated Master Conversion Table in the Annex to the Ministry of Public Service and Administrative Reforms Circular Letter No. 3 of 2026. However, employees drawing higher salaries will retain the salaries of their substantive posts, where applicable. Consideration will, thereafter, be given for their appointment as **Lorry Loader (to be restyled Lorry Attendant) in a substantive capacity subject to: -**

- (a) **vacancies arising in the grade;**
- (b) **being found fit to perform the duties of the post; and**
- (c) **being favourably reported upon by their respective Heads of Divisions/Sections.**

V. MODE OF APPLICATION

- a. Qualified candidates should submit their application on the prescribed form which may be obtained **either** from the Hospital Executive Assistant's Office **or** the Human Resource (HR) Sections of the Regional Hospitals **or** at the Reception Counter of the Ministry of Health and Wellness, **Level 2, Nexsky Building, Cybercity, Ebene**, or from the website of the Ministry at **<http://health.govmu.org>**

- b. Candidates should submit their application form in duplicate. The original to be sent directly to the Senior Chief Executive, Ministry of Health and Wellness before the closing date and the duplicate, through their respective Heads of Divisions/Sections and Human Resource Section of their respective region, within a week of the closing date.

VI. IMPORTANT

- a. Care should be taken to fill the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.
- b. Applications not made on the prescribed form will not be accepted.
- c. The originals of birth and educational qualification certificates should not be submitted with applications, but applicants should produce same as and when called upon to do so.
- d. **Head of Sections/Divisions should ensure that the contents of this Circular are brought to the attention of all eligible employees and that, in the case of employees who are overseas or on leave, a copy of the Circular together with the Application Forms, are despatched to these employees on the very day on which the Circular is issued.**

VII. CLOSING DATE

Application Forms should reach the Senior Chief Executive (Attention Human Resource Section A), Ministry of Health and Wellness, **2nd Floor, Nexsky Building, Cybercity, Ebene not later than 3.30 p.m on 28 July 2026.** Applications received after the closing date will not be considered. The onus for the prompt submission of applications, so that they reach within the prescribed date rests solely on the applicants.

VIII. When transmitting **duplicate** of the **Applications Forms**: -

- (a) Heads of Divisions/Sections should verify all documents and evidence in respect of information given under any of the headings at **Section A** of the application form and complete **Section B** of the application form of each applicant of their respective Divisions/Sections and sign the last part therein, certifying the correctness of the particulars recorded. The duplicate form should be submitted to the Human Resource Section within **one week** after the closing date; and
- (b) **Human Resource Section (Regional Hospital) should verify the duplicate copy and complete Section C before submitting any application to the Senior Chief Executive (Attention Human Resource Section A), Ministry of Health and Wellness, 2nd Floor, Nexsky Building, Cybercity, Ebene, within fifteen days after the closing date.**

Date: 08 July 2026

**Ministry of Health and Wellness
2nd Floor, Nexsky Building
Cybercity
Ebene**

*Copy to: Regional Health Services Administrators, JH, SSRNH, SAJH, JNH and VH
Chief Hospital Administrator
Hospital Administrator, All Hospitals
Manager, Human Resources, JH, SSRNH, SAJH, JNH and VH
Manager, Procurement and Supply, Central Supplies Division
Manager, Operations Support Services, Department of Operations Support
File "Circular"*

MINISTRY OF HEALTH AND WELLNESS

Application Form for the Post of Lorry Loader (to be restyled Lorry Attendant)

SECTION A
(to be filled in by Applicant)

1. **Post applied for:**
2. **Date of advertisement:**
3. **Title:** Mr ☐ Mrs ☐ Miss ☐☐ (Tick as appropriate)
4. **Surname** (in block letters):
5. **Other names:**
6. **Maiden Name** (if applicable):
7. **Date of Birth:**
8. **Age:**
9. **National Identity No.:**
10. **Telephone No.:** Res:.....
Mobile:
11. **Residential Address** (in block letters):
12. **Place of work:**
13. **Date joined service:**..... as
14. **Date transferred to Permanent and Pensionable Establishment:**
15. **Present Job Title:**
16. **Date of Present Appointment:**
17. **Previous Appointment held in the Government Service and Capacity:**

<i>Appointment</i>	<i>From</i>	<i>To</i>	<i>Ministry/Department</i>

18. **Educational Qualifications:**

(a) **Detailed Results**

<i>C.P.E/PSLC Year.....</i>		<i>Cambridge S.C Year.....</i>		<i>GCE 'O' Level Year.....</i>	
<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>

Note: Please attach copies of birth and educational certificates.

19. **Any experience relevant to the post applied for (attach documentary evidence of experience claimed):**

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20. (a) **Have you been the subject of an investigation/enquiry for any offence during the last 10 years?**

Answer Yes or No

If Yes, indicate nature of offence and date of outcome.

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- (b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?

Answer Yes or No

If Yes, give details (court, charge, date of judgement and sentence – e.g imprisonment, fine, caution or conditional discharge): -

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Date:.....

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Signature of Applicant

SECTION B

(to be filled in by Head of Division/Section/Unit concerned)

- (i) Statement of sick leave taken and unauthorised leave:

Year	Sick Leave Taken	Leave without pay	Unauthorised absences
2023			
2024			
2025			
2026 as at date			

- (ii) Report on applicant:

Work: Conduct: Attendance:

- (iii) Comments, if any, on experience claimed and any other remarks:

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Date:.....

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Signature

[Stamp of Ministry]

Name (in full):

Post Held:

SECTION C

To be filled by an officer not below the rank of Human Resource Executive in the Human Resource Section of the Regional Hospitals where the applicant is posted

- (i) Whether officer has been subject to disciplinary action for the past ten years. If in the affirmative, please give details:

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- (ii) Whether the officer was / or is subject to police enquiry for any offence. If in the affirmative, please give details:

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- (iii) Overall Score of Performance obtained according to the Performance Appraisal Form during the past 3 years:

<i>Year</i>	<i>Rating</i>	<i>Year</i>	<i>Rating</i>	<i>Year</i>	<i>Rating</i>
2023/2024		2024/2025		2025/2026	

I certify that particulars under Section A, B and C have been verified and found correct.

Date:.....

.....
Signature

Name (in full):

Designation:

[Stamp of Ministry]