

Digital Health Co. Ltd.

Human Resource Officer

The Digital Health Co. Ltd., operating under the aegis of the Ministry of Health and Wellness, plays a central role in advancing the digital transformation of the public healthcare system in Mauritius. The Company is responsible for developing and implementing modern technological solutions, including the national e-Health programme, to support the continuous improvement of healthcare delivery across all public health institutions.

The Company is inviting applications from suitably qualified and experienced candidates for the position of **Human Resource Officer**.

Role Overview

The Human Resource Officer is responsible for supporting the organisation's human resource functions, including recruitment, employee relations and personnel administration. The role ensures the effective management of human resources in line with established policies and procedures, contributing to a productive and well-managed workforce that supports the organisation's objectives.

Key Responsibilities

- Support the implementation of human resource policies, procedures and practices in line with organisational requirements.
- Assist in recruitment and selection processes, including coordination of interviews and related administrative activities.
- Manage personnel records and ensure proper documentation and maintenance of employee information.
- Provide support on employee relations matters and general human resource administration.
- Perform any other related duties as may be assigned by the Board through the Officer-in-Charge / Chief Executive Officer.

Qualifications & Experience

- A Degree in Human Resource Management, Business Administration or a related field acceptable to the Board.
- Postgraduate qualifications will be considered an advantage.
- Industry-recognised certifications will be considered an advantage.
- Experience in a relevant field and position will be considered an advantage.

Remuneration

A competitive package commensurate with qualifications and experience.

Mode of Application

Interested candidates are invited to download the prescribed Application Form from our website, <https://health.govmu.org>, and submit the duly completed form together with a detailed Curriculum Vitae (CV) and a Motivation Letter.

Applications should be addressed to:

Digital Health Co. Ltd
Level 4, NexSky Building
Ebene

Deadline for submission: **8 May 2026 at 15:00 hours.**

Note:

The Company reserves the right to call only the most suitably qualified candidates for interviews and not to make any appointment following this advertisement.