

MINISTRY OF HEALTH AND WELLNESS

Circular Letter No. 1 of 2026

Vacancies for the post of Rodent Control Attendant

Applications are invited from qualified employees of the Ministry who wish to be considered for appointment as **Rodent Control Attendant** in the Ministry of Health and Wellness.

II. QUALIFICATIONS

By selection from among employees on the permanent and pensionable establishment of the Ministry who possess the Certificate of Primary Education.

III. DUTIES

1. To be involved in rodent control operation as directed.
2. To ensure that traps placed in buildings or other areas are always baited.
3. To collect traps with or without rodents and bring them to the Rodent Control Unit or to any other place as directed.
4. To take samples to the appropriate laboratory.
5. To take carcasses of rodents for disposal to any incinerator as directed.
6. To assist in the dissection of rodents.
7. To prepare baits with or without poison under the supervision of the Rodent Control Assistant Supervisor.
8. To assist in fumigation of ships, aircrafts and containers.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Rodent Control Attendants in the roles ascribed to them.

IV. SALARY

The permanent and pensionable post carries salary in the scale of Rs 22,445 x 300 – 26,945 x 320 – 28,865 x 350 – 30,965 x 400 – 31,765 x 425 – 32,615 a month.

The selected candidates will, in the first instance, be appointed in a temporary capacity for a period of six months and will draw a flat salary of Rs 22,445 at the discounted salary of Rs 20,651 a month as specified at Row 3 of the Consolidated Master Conversion Table in the Annex to the Ministry of Public Service and Administrative Reforms Circular Letter No. 3 of 2026. However, employees drawing higher salaries will retain the salaries of their substantive posts, where applicable. Consideration will, thereafter, be given for their appointment as **Rodent Control Attendant in a substantive capacity subject to:** -

- (a) **vacancies arising in the grade; and**
- (b) **being favourably reported upon by their respective Heads of Divisions/Sections.**

V. MODE OF APPLICATION

- a. Qualified candidates should submit their application on the prescribed form which may be obtained either from the Hospital Executive Assistant's Office or the Human Resource (HR) Sections of the Regional Hospitals or at the Reception Counter of the Ministry of Health and Wellness, Level 2, Nexsky Building, Cybercity, Ebene, or from the website of the Ministry at <http://health.govmu.org>
- b. Candidates should submit their application form in duplicate. The original to be sent directly to the Senior Chief Executive, Ministry of Health and Wellness before the closing date and the duplicate, through their respective Heads of Divisions/Sections and Human Resource Section of their respective region, within a week of the closing date.

VI. IMPORTANT

- a. Care should be taken to fill the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.
- b. Applications not made on the prescribed form will not be accepted.
- c. The originals of birth and educational qualification certificates should not be submitted with applications, but applicants should produce same as and when called upon to do so.
- d. **Head of Sections/Divisions should ensure that the contents of this Circular are brought to the attention of all eligible employees and that, in the case of employees who are overseas or on leave, a copy of the Circular together with the Application Forms, are despatched to these employees on the very day on which the Circular is issued.**

VII. CLOSING DATE

Application Forms should reach the Acting Senior Chief Executive (Attention Human Resource Section A), Ministry of Health and Wellness, **2nd Floor, Nexsky Building, Cybercity, Ebene not later than 3.30 p.m on Monday 23 February 2026. Applications received after the closing date will not be considered.** The onus for the prompt submission of applications, so that they reach within the prescribed date rests solely on applicants.

VIII. When transmitting duplicate of the Applications Forms:-

- (a) Heads of Divisions/Sections should verify all documents and evidence in respect of information given under any of the headings at **Section A** of the application form and complete **Section B** of the application form of each applicant of their respective Divisions/Sections and sign the last part therein, certifying the correctness of the particulars recorded. The duplicate form should be submitted to the Human Resource Section within **one week** after the closing date; and

(b) Human Resource Section (Regional Hospital) should verify the duplicate copy and complete Section C before submitting any application to the Acting Senior Chief Executive (Attention Human Resource Section A), Ministry of Health and Wellness, 2nd Floor, Nexsky Building, Cybercity, Ebene, within fifteen days after the closing date.

Date: 03 February 2026

Ministry of Health and Wellness
2nd Floor, Nexsky Building
Cybercity
Ebene

*Copy to: Regional Health Services Administrators, JH, SSRNH, SAJH, JNH and VH
Chief Hospital Administrator
Hospital Administrator, All Hospitals
Manager, Human Resources, JH, SSRNH, SAJH, JNH and VH
File "Circular"*