#### DIGITAL HEALTH CO. LTD

(A State-owned Company operating under the aegis of the Ministry of Health and Wellness)

### Vacancy for Post of Digital Health Systems Officer

Applications are invited from qualified candidates who wish to be considered for the post of Digital Health Systems Officer in the Digital Health Co. Ltd (DHCL).

# I. AGE LIMIT

Candidates, **should not** have reached their  $45^{th}$  birthday by the closing date for the submission of applications

# II. **QUALIFICATIONS**

Candidates should:

**A.** possess a degree in:

Business Information System or

Computer Engineering or

Computer Science or

Computer Science and Engineering or

Information Systems or

Information Technology or

Information and Communication Technology or

Software Engineering

from a recognized institution

OR

an equivalent qualification acceptable to the Board of the Company;

- **B.** have proven experience in the installation, configuration, maintenance, and support of IT equipment and software;
- C. have knowledge and experience in IT security and data protection practices;
- **D.** possess excellent communication and interpersonal skills;
- E. possess good analytical skills and problem-solving abilities; and
- **F.** have the ability to work in a team.

#### **NOTE:**

- 1. Candidates should produce written evidence of experience claimed.
- 2. The onus to submit equivalence of qualifications (if applicable), from the relevant authority (Higher Education Commission) rests with the applicants. Failure to submit a copy of same by the closing date may entail elimination of the candidates.

# III. ROLE AND RESPONSIBILITIES

This position is responsible for ensuring the reliable, secure, and efficient operation of all IT and eHealth systems, including implementation, maintenance, and user support.

#### IV. <u>DUTIES AND SALARY</u>

- 1. To provide technical support and expertise for the implementation and maintenance of hardware and software for the e-health project at the regional hospitals and the attached institutions thereof:
- 2. To install, configure, and maintain computer hardware, software, systems, networks, printers, scanners and other equipment related to the e-health project as required;
- 3. To assist end-users in conducting acceptance testing of eHealth applications developed by software developers and liaise with external service providers where necessary;
- 4. To collaborate with the hospital staff to ensure proper integration of software applications with existing hospital systems, as required;
- 5. To support and guide end-users to enhance their capacity to effectively adopt and utilize the eHealth system;
- 6. To provide technical assistance to end-users both on-site and remotely, including during non-working hours whenever required;
- 7. To deliver training and user support sessions for hospital staff and relevant stakeholders on IT systems and applications;
- 8. To provide IT support services to various health units to ensure uninterrupted and effective systems operation;
- 9. To provide support, diagnose and resolve hardware, software, and network-related issues including troubleshooting and resolution of technical issues related to hardware, software, and network connectivity;
- 10. To ensure secure deployment and operation of software systems through appropriate access controls, data protection measures, and data encryption;
- 11. To monitor software systems for potential security vulnerabilities and take appropriate actions to mitigate identified risks;
- 12. To perform routine maintenance and basic troubleshooting to ensure systems reliability;
- 13. To implement preventive maintenance measures and provide ongoing technical support;
- 14. To perform such other duties directly related to the main duties and responsibilities listed above or related to the delivery of the output and results expected from the Digital Health Systems Officer in the roles ascribed to him, or required to support the delivery of expected IT systems outputs and results.

#### **NOTE:**

The Digital Health Systems Officer will be required to <u>work on shift covering a 24-hour service</u> including Saturdays, Sundays and Public Holidays and during cyclonic periods and natural calamities, and to attend any health institution of the Ministry of Health and Wellness.

The salary for this position ranges from Rs 30,000 to Rs 45,000 per month and is negotiable, depending on the candidate's qualifications and work experience.

#### V. MODE OF APPLICATION

- 1. Qualified candidates should submit their applications to the Officer-in-Charge, Digital Health Co. Ltd c/o Ministry of Health and Wellness, 4<sup>th</sup> Floor, Nexsky Building, Ebène.
- 2. Application forms may be obtained at the Reception Counter of the Ministry of Health and Wellness, 2<sup>nd</sup> Floor, Nexsky Building, Ebène or from the website of the Ministry at https://health.govmu.org/health

- 3. Care should be taken to fill in the application form correctly. **Incomplete,** inadequate or inaccurate filling of the application form may entail elimination of the applicant.
- 4. Applications **not** made on the Prescribed Form will **not** be accepted.
- 5. The <u>originals</u> of Birth and Educational qualification certificates or equivalence thereof **should not** be submitted along with applications, but applicants should produce same when called upon to do so.

# VI. NOTES TO APPLICANTS

The Digital Health Co. Ltd reserves the right:

- a) to invite only the best qualified candidates for interview; and
- b) not to make any appointment pursuant to this advertisement.

# VII. CLOSING DATE

Applications should reach the Digital Health Co. Ltd at the above stated address <u>not later</u> than 15 00 hours (*local time*) on Monday, 19 January 2026. Applications received after the specified closing date and time will <u>not</u> be considered.

DIGITAL HEALTH CO. LTD

Ministry of Health and Wellness 4th Floor, Nexsky Building, Ebène

Date: 30 December 2025