

## Ministry of Health and Wellness

MHPDO/PHARM/2024-2025/DO 245

7 March 2025

The Managing Director  
Attn: Mr. Vishal Thakkar  
Siaan International Pte Ltd  
531 Upper Cross Street, 02 11  
Hong Lim Complex,  
Singapore

Email: info@siaaninternational.com

Dear Sir,

Procurement of Anti-Epileptic Drugs  
(Annual Requirements)

(Phenobarbitone 60mg Tablet/Capsule (Preferably Scored in Strip/Blister Pack))

Please refer to your offer dated **14 November 2024** in response to this Ministry's Invitation for Bid ref: **MHPQ/PHARM/2024-2025/Q65 OIB- IFB Reference: HEALTH/IFB/2024/1959** dated **14 October 2024**, on the above subject.

2. We wish to inform you that your offer for the supply of the Pharmaceutical Product mentioned as per annex for the total amount of **USD 1,900 (USD One Thousand and nine hundred only)**, inclusive of all charges, and subject to the Terms and Conditions of the Bidding Documents, has been approved.
3. Delivery should be effected to Central Supplies Division, **Section A at Plaine Lauzun**. ~~The Officer in Charge should be informed two (2) days in advance prior to~~ delivery on **Tel No. 212 0824** and the delivery schedule specified in **Annex** should be strictly adhered to. **However, in view of urgency of the item, it would be appreciated if delivery could be effected at the earliest possible.**
4. The Expiry Date of the product should be clearly inscribed on the primary and secondary packaging materials. **The shelf life should be at least 36 months, as per your offer, or not be less than 75-80 % of the total shelf life as from the date of receipt on our premises.**
5. Supply of orders which bear shorter shelf life shall not be accepted unless the request to supply the said order has been approved by the Ministry. However, upon expiry of shelf life, the Ministry shall return for exchange any quantity from the said supply order.
6. All primary and secondary packaging materials should bear the label **"MOH & W - NOT FOR SALE."**



7. Three sets of non-negotiable copies of documents together with a **Certificate of Analysis** should be sent to the undersigned prior to the despatch of the consignments. The Batch Analysis Certificate of the Pharmaceutical Product should bear the following additional information: **Batch Number, Manufacturing Licence Number and Product Licence Number.**

8. You are requested to forward by courier the following documents, duly signed and stamped by your company:

- (i) Original Invoice **(with breakdown of cost, insurance and freight separately)**
- (ii) Airway Bill
- (iii) Flight details

9. The documents at paragraphs 7 and 8 should be forwarded by courier to the following address:

*The Ag. Senior Chief Executive  
Ministry of Health and Wellness  
Attn: Ag. Manager, Procurement and Supply  
1<sup>st</sup> Floor, NexSky Building, Ebene,  
Mauritius*

10. Original documents must be sent well in advance, through the bank, so as not to cause unnecessary delay in custom clearance. **In case it is established that the delay in custom clearance was due to late submission of documents, you will have to bear the cost for demurrage fee which will be deducted from any amount due.**

11. **Liquidated damages for delays will be charged at the rate of 2.5% for each week up to a maximum of 10% of the contract price for quantity of goods delivered beyond the delivery period.** Any sum due or which may become due to you shall be deductible from any outstanding payment.

12. Payment will be effected **on Cash against Document** basis through the State Bank of Mauritius, State Bank Tower, Port Louis.

13. The following details should also be submitted to this Ministry:

- (a) **Name and full address of your bank;**
- (b) **Your bank account number; and**
- (c) **Fax Number and contact person at your bank**



14. An amount representing 10% of the invoice value will be retained and may be released after successful completion of the contract, otherwise it will be forfeited.

15. Any correspondence or query in regard to this Award should be addressed to the undersigned, 5<sup>th</sup> Floor, Ministry of Health and Wellness, Emmanuel Anquetil Building, SSR Street, Port Louis.

16. This Letter of Award together with your offer dated **14 November 2024** shall constitute a binding agreement between you and the Ministry of Health and Wellness.

Yours faithfully,



**P. Mawah**  
for Ag. Senior Chief Executive

**Delivery Site Section DD CSD – Plaine Lauzun**  
**Contact Person: Officer-in- Charge Tel No: 210 3877**

**Annex A**

<b>Item No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Pack Price (USD)</b>	<b>Total Cost (USD)</b>	<b>Delivery Schedule</b>
AE A2	Phenobarbitone 60mg Tablet/Capsule (Preferably Scored in Strip/Blister Pack)  Offer: Phenobarbital 60mg Scored Tablet Pack of 10 x 10 tablets	500 (Pack of 10 x10 scored tablets) (Increased)	3.80	1,900.00	Within 3 months as from the date of Letter of Award  To activate delivery  Total Shelf life: 36 months
	Standard: BP				
	Manufacturer: Relax Biotech Pvt Ltd				
	Origin: India				
	Incoterms/Mode of Transport: CIP/Air				
<b>Total Contract Price(USD)</b>				<b>1,900.00</b>	

