

29 November 2024

The Managing Director
Pfizer Laboratories (Pty) Ltd
Attn: Mr Terrence Doods
85 Bute Lane ,
Sandton 2196,
PO Box 783720,
Sandton 2146
South Africa

Tel: +27 11 320 6151
Email: Terrence.Doods @ pfizer.com

Dear Sir,

Procurement of Vaccines for Immunisation Programme
(Annual Requirement) for Financial Year 2024-2025
(Pneumococcal Polysaccharide Conjugate Vaccine (Adsorbed) Injection
Containing Polysaccharides from each of capsular types of Pneumococcus
(Prevenar 13) single dose (with VVM)

Please refer to your offer dated 19 September 2024 in response to this Ministry's Invitation for Bid ref: **MHPQ/PHARM/2024-2025/Q10 OIB - HEALTH/IFB/2024/1857** dated 19 August 2024 and Notification dated 14 November 2024 on the above subject.

2. We wish to inform you that your offer for the supply of the Pharmaceutical Product mentioned as per **Annex A** for the total amount of **USD 495,000.00 (USD Four hundred and ninety five thousand only)**, inclusive of all charges, and subject to the Terms and Conditions of the Bidding Documents, has been approved.
3. Delivery should be effected as per delivery schedule specified in **Annex A**.
4. The Expiry Date of the product should be clearly inscribed on the primary and secondary packaging materials. **The expiry date of the product should be 30 June 2026, as per your offer, or not less than 75-80 % of the total shelf life as from the date of receipt on our premises.**
5. Supply of order which bears shorter shelf life shall not be accepted unless the request to supply the said order has been approved by the Ministry. However, upon expiry of shelf life, the Ministry shall return for exchange any quantity from the said supply order.
6. All primary and secondary packaging materials should bear the label **"MOH & W - NOT FOR SALE."**

7. Three sets of non-negotiable copies of documents together with a **Certificate of Analysis** should be sent to the undersigned prior to the despatch of the consignments. The Batch Analysis Certificate of the Pharmaceutical Product should bear the following additional information: **Batch Number, Manufacturing Licence Number and Product Licence Number.**

8. You are requested to forward by courier the following documents, duly signed and stamped by your company:

- (i) Original Invoice (**with breakdown of cost, insurance and freight separately**)
- (ii) Airway Bill
- (iii) Flight Details

9. The documents at paragraphs 7 and 8 should be forwarded by courier to the following address:

**The Senior Chief Executive
Ministry of Health and Wellness
Attn: Manager Procurement and Supply
10th Floor, Emmanuel Anquetil Building, Port Louis,
Mauritius**

10. Original documents must be sent well in advance, through the bank, so as not to cause unnecessary delay in custom clearance. **In case it is established that the delay in custom clearance was due to late submission of documents, you will have to bear the cost for demurrage fee which will be deducted from any amount due.**

11. **Liquidated damages for delays will be charged at the rate of 2.5% for each week up to a maximum of 10% of the contract price for quantity of goods delivered beyond the delivery period. Any sum due or which may become due to you shall be deductible from any outstanding payment.**

12. Payment will be effected on **Cash against Document** basis through the State Bank of Mauritius, State Bank Tower, Port Louis.

13. The following details should also be submitted to this Ministry:

- (a) **Name and full address of your bank;**
- (b) **Your bank account number; and**
- (c) **Fax Number and contact person at your bank**

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14. You are requested to submit within **twenty eight (28) days** as from the date of this letter, a Performance Security (representing 10% of the contract value) in the form of a Bank Guarantee issued by a Commercial Bank operating in Mauritius. The Performance Security which should be valid for a period of **nine (9) months** as from the date of issue, should be submitted to the **Registry Section, Ministry of Health and Wellness, 10th Floor, Emmanuel Anquetil Building, Port Louis**. Failure to provide the requested Performance Security within the prescribed time may result in an automatic cancellation of this Award.

15. Any correspondence or query in regard to this Award should be addressed to the undersigned, 5th Floor, Ministry of Health and Wellness, Emmanuel Anquetil Building, SSR Street, Port Louis.

16. This Letter of Award together with your offer dated **19 September 2024** shall constitute a binding agreement between you and the Ministry of Health and Wellness.

Yours faithfully,



D. Conhye
for Senior Chief Executive

Above item should be kept at +2°C-+8°C. Storage conditions, i.e. +2°C-+8°C should be conspicuously indicated on all outward packages as well as shipping documents such as Airway Bill, Packing List and Invoices.