

**The Ministry of Health and Wellness**  
**Guidelines for Nursing Elective Placements in Public**  
**Hospitals in Mauritius**

1. The Ministry of Health and Wellness wishes to inform interested students who are pursuing their undergraduate nursing studies abroad, that requests for electives in public hospitals have to be made to the Senior Chief Executive of the Ministry of Health and Wellness either by post to the under-mentioned address or through email on [moh-retrain@govmu.org](mailto:moh-retrain@govmu.org) .

**The Senior Chief Executive**  
**Ministry of Health and Wellness**  
**5<sup>th</sup> Floor, Emmanuel Anquetil Building**  
**Port-Louis**  
**Republic of Mauritius**

2. The following documents must be submitted for consideration:
- (a) The Application Form duly filled in as per **Annex**;
  - (b) Two recent passport-sized photographs;
  - (c) A copy of the student's bio-data and particulars (CV);
  - (d) Letter of Recommendation from the student's University, recommending the Elective and certifying that the student is registered on a Nursing Undergraduate Programme.
3. Students will have to make their own arrangements for boarding, lodging and transport and will be responsible for all their subsistence, accommodation and travel expenses.
4. Students will be accepted for a **clinical observership only**.
5. Students will be accepted for the elective as from their 2<sup>nd</sup> year to the final year of studies.

Students will be accepted for electives for only one period during their nursing studies.

Additional applications for electives will not be considered.

6. The duration of an elective period is for a minimum of 4 weeks and a maximum of 8 weeks.

7. The request should be signed by the Dean of the Faculty or the Registrar of the University concerned (**local or foreign University**), specifying that the elective placement is a requirement of the course.

8. Students should send their applications well in advance, preferably, not less than three months before the requested date for start of the elective.

9. An administrative fee may be requested from Non-Mauritian students.

10. Students may indicate their preference for hospital and specialities, in order of priority. However, there is no guarantee that they will be granted their first choice.

11. Elective placements will be granted on a first-come first-serve basis. However, receipt of an application does not guarantee an offer. The Ministry reserves the right to reject an application.

12. At the end of the elective period, each student will be given a Certification Form, signed by the Supervisor or Head of Unit, indicating whether he/she has completed the period satisfactorily or otherwise.

13. Students are expected to strictly comply with all rules and regulations of the hosting institution, such as professional behaviour, compulsory attendance and punctuality. Particular focus is laid on respecting privacy and confidentiality of medical information.

14. Any misconduct may lead to termination of the observership.

15. All students will be required to wear appropriate uniform and an identification badge.

Personal protective equipment, if required, will be made accessible to the student.

16. In the event a student encounters any problem during his/her elective period, he/she should contact the Regional Nursing Administrator of the hospital who will act as the Facilitator.

The Regional Nursing Administrator of the hospital will determine the posting of the student and will communicate with the Mentor Nurse who will prepare a programme of work.

17. The Ministry of Health and Wellness reserves the right to review and amend the content(s) of the Guidelines as and when it deems fit, without advance notification.

***19 August 2022***