

GUIDELINES – APPLICATION FOR LICENCE TO TRADE IN DANGEROUS CHEMICALS

1. Under the Dangerous Chemicals Control Act (2004), any person who wants to:
 - a) Import or export;
 - b) Manufacture, sell, store, distribute or trade in a dangerous chemical, needs to apply for licence to trade in dangerous chemicals on the National Electronic Licensing Systems (“NELS”) Platform.
2. Dangerous chemicals includes:
 - a) Chemicals listed on the first and second schedules of the Dangerous Chemicals Control Act
 - b) Any pesticides
3. No person shall import chemicals listed in the 18th Schedule of the Dangerous Chemicals Control Act (2004).
4. Any person or company importing a dangerous chemical should have prior knowledge and experience in dangerous chemicals with regards to handling, storage and use.
5. Prior to application for licence the person or company shall already have identified a premises for storage or manufacture
6. The premises shall already have a valid Fire Certificate for storage/ manufacture of dangerous chemicals
7. The Company shall already identify the nature of the trade
8. The Material Safety Data Sheet (“MSDS”) of the dangerous chemical shall be readily available.
9. Site Plan and Location Plan of the premises shall be available
10. The premises shall not be in a residential area or close to human habitation or Educational and Health Institutions.
11. If the person or the Company is not the owner of the premises a valid lease agreement shall be submitted.
12. The Dangerous Chemicals Control Board reserves the right to request for additional documents or information depending on the nature of the trade.
13. Upon submission of application a site visit will be carried out by Board Members and you will be required to be present during the site visit.
14. Any postponement of a scheduled site visit or any inadequate documents may cause delay in processing of an application.
15. Decisions for all applications will be determined by the Board and you will be informed accordingly.
16. Once an application is approved, you will be required to pay fees duly online on NELS Platform as follows:
 - a) For Import or/and Export – Rs 6000
 - b) For Manufacture, Sell, Store, Distribution or Trade in – Rs 2000
17. An electronic licence will be issued upon payment of the respective fees.

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18. A licence will be valid for one calendar year (Starting 1st January – Ending 31st December) irrespective of the date of issue.
19. All holders of a licence shall apply for renewal online on NELS Platform as from December.
20. Every holder of a licence shall at all times comply with all the Provisions under the Dangerous Chemicals Control Act (2004).
21. The granting of this licence does not exempt anybody from the Provisions of any other Legislation.
22. For the importation of Pesticides and Extremely Dangerous Chemicals as per the 2nd Schedule of the Dangerous Chemicals Control Board (2004), the importer shall (in addition to a licence) also register the Pesticides or the Extremely Dangerous Chemicals and obtain an Import Permit with the Dangerous Chemicals Control Board prior to importation.
23. The documents to be submitted with your application:

<i>SN</i>	<i>Details</i>
1	National Identity Card of Applicant
2	Business Registration Card (BRN)
3	Certificate Of Incorporation of Company
4	Nature of Trade – Brief summary of activities carried out
5	List of chemicals to be imported with Material Safety Data Sheet (MSDS) and Certificate of Analysis (COA)
6	Site plan of proposed store
7	Location plan of proposed store
8	Fire Certificate from the Government Fire & Rescue Services
9	Clearance from the Mauritius Police Force (if applicable)
10	No Objection Letter from immediate neighbours
11	Environment Impact Licence (EIA) (if applicable)
12	Preliminary Environment Report (PER) (if applicable)
13	Lease Agreement between applicant and owner of building

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<i>SN</i>	Others (Depending on the Nature of Trade)
14	Trade Licence from Municipal Council/District Council
15	Qualification, knowledge and Experience in Chemicals

24. The Dangerous Chemicals Control Board Licence shall at all times be exhibited in a conspicuous place in the approved premises.